

# MOUNTAIN WATER AND SANITATION DISTRICT

## SPECIAL MEETING

August 26, 2025, at 7:00 p.m.

12365 Highway 285

Conifer, CO 80433

## MINUTES

1. Call to Order/Declaration of Quorum/Disclosures: All Directors were in attendance. The meeting was called to order at 7:00 p.m.
  - a. Appointment of Larry Wood to Board of Directors: The Board appointed Larry Wood to the Board of Directors. Larry Wood took his oath of office and disclosed his conflicts of interest.
2. Public Comment/Scheduled Guests: No members of the public were in attendance.
3. Approval of Meeting Minutes:
  - a. The minutes of August 5, 2025, were presented. Upon motion made by Director McKenzie, seconded by Director Sebastian, unanimously carried, the August 5, 2025 minutes were approved as presented.
4. Treasurer's Reports:
  - a. Financial Report/Payment of Claims of \$77,676.26. The Board reviewed the claims payable. The Board discussed a large claim from AquaWorks Engineering. Upon motion made by Director Wade, seconded by Director Mckenzie, unanimously carried, the payables were ratified.
5. District Operations:
  - a. Managers Report: Mr. Chambers informed the Board that he received half of the payment from Market Place in the amount of \$2,962.00 for the water line break. The other half is expected to be received next week. The employees of the District completed qualifying courses for a ten percent discount toward the Districts liability contributions. The Board discussed the hiring an individual or a third-party company as a District Manager.
  - b. Operators Report: Mr. Chambers reported that Tract A/B has been repaired as well as a new chemical pump being added to WW for caustic closing. He also informed the Board that Saylor & Sons would begin working on hydrants on September 8, 2025.
6. Financial Report:
  - a. Mr. Fink presented the District's financials through the end of June 2025. Upon motion made by Director Mckenzie, seconded by Director Swanson, unanimously carried, the financials were accepted as presented.
  - b. Next, Mr. Fink presented the Resolution to close the BMO N.A. bank accounts. Upon motion made by Director Wade, seconded by Director Sebastian,

unanimously carried, the Board approved the resolution to close the BMO N.A. bank accounts.

- c. Finally, Mr. Fink discussed scheduling the District Budget hearing in October or November 2025.

7. Attorney Report:

- a. Attorney Trecarichi and Director Sebastian presented the amended Rules and Regulation of the Board. The Board discussed and updated the Rules and Regulations.
- b. Attorney Trecarichi presented the resolution regarding indemnification of Board of Directors and Employees of the District. Attorney Trecarichi explained this was previously a section of the Rules & Regulations. Upon motion made by Director Wade, seconded by Director Mckenzie, unanimously carried, the resolution regarding the indemnification of Board of Directors and Employees of the District was approved.
- c. Attorney Trecarichi presented a memorandum regarding employment matters. The Board discussed the need for a probationary period for new employees.

8. Other Business:

- a. Director Sebastian suggested moving the next Board meeting to September 9, 2025, and the following Board meeting to September 23, 2025. Upon motion made by Director Sebastian, seconded by Director Wade, unanimously carried, the September 2, 2025, board meeting was moved to September 9, 2025 and the September 16, 2025 Board meeting was moved to September 23, 2025.
- b. Director Mckenzie reminded the Board that pursuant to her resignation letter, this was her last meeting as a Board member.

- 9. Adjourn: There being no further business to come before the Board, and upon motion duly made, seconded and unanimously carried, the meeting was adjourned at 9:45 p.m.

A handwritten signature in black ink, appearing to read "R. M. S.", is written over the word "approved" which is also written in a cursive, handwritten style.