

**MOUNTAIN WATER AND SANITATION DISTRICT**  
**-REGULAR MEETING-**

May 6, 2025. at 7:04 p.m.  
12365 Highway 285  
Conifer, CO 80433

**MINUTES**

1. Call to Order/Declaration of Quorum/Disclosures Note: All Board members were in attendance, Director McKenzie and Director Swanson attended by phone.
2. Public Comment/Scheduled Guests- None
3. Approval of Meeting Minutes
  - a. Minutes for April 15, 2025. were presented. Director Carter moved to accept, Director Sebastian seconded, and minutes were approved.
4. Treasurer's Reports
  - a. Financial Report/Payment of Claims of \$ 125,971.28. Director Wade moved to approve payments, Director Carter seconded, and the payables were approved.
5. District Operations
  - a. Manager's Report ORC Chambers reported State Revolving Fund Eligibility has been submitted by Adam Summers for 2026; A walk through was done with Steve Raney from Floor Covering International on May 2<sup>nd</sup>. Quotes from Cintas and Brian Hury were received for both purchase and rental of Office carpet runners and desk mats; Denise will be taking shred boxes to Shred-a-thon in Evergreen on Saturday for \$10 per box. District will start having Monthly Meetings with staff beginning on the 1<sup>st</sup> Monday of each month; Denise Mailed 390 CCR's to the residents and added the CCR's to the website. One month ahead of schedule. She has also updated the MWSD website and added the remaining minutes. David Green is requesting data weekly though Alex Fink from Denise for the yearly audit (this saves the district money instead of David being in the office). We need to update our Personnel Manual, and Rules and Regulations. Director Sebastian and McKenzie review.
  - b. Operator's Report – Don Staal is Back on payroll; removal of flooring in 38-1 well hose will begin to determine a plan of action; Electrical will be installed at WTP for chlorine pump on May 7<sup>th</sup>; Vehicle maintenance was performed on the Chevy; March water loss calculated from King's Valley Market place.
6. Attorney Report- None.
  - a. Other
7. Other Business – Director Wade discussed windows being open now that the office has been deep cleaned, and that the windows being closed will help keep any airborne

contamination out. Director McKenzie to get quotes on replacing windows. Director McKenzie requested water loss sheets for this year.

8. Board Action-
  - a. Director Swanson moved to Purchase carpet runners and mats from Granger, Director Wade seconded, and the motion was approved.

9. Adjourn

Director Swanson Moved to adjourn at 7:43 p.m. Director Wade seconded, and the meeting was adjourned.

Andrew Carter

Secretary

Two handwritten signatures are present. The first signature, on the left, is a stylized cursive signature that appears to read 'AC' or 'Carter'. The second signature, on the right, is a more legible cursive signature that appears to read 'Swanson'.

**NEXT REGULAR MEETING: May 20, 2025. 7:00p.m.**