

MOUNTAIN WATER AND SANITATION DISTRICT

REGULAR MEETING

May 20, 2025, at 7:00 p.m.

12365 Highway 285

Conifer, CO 80433

MINUTES

1. Call to Order/Declaration of Quorum/Disclosures: Director Swanson, Director Wade, and Director McKenzie were in attendance. Director McKenzie attended by phone. Director Sebastian was absent. The meeting was called to order at 7:02 p.m.
 - a. Ms. Trecarichi informed the Board of the need to re-elect Officers of the Board. Director Swanson made a motion to re-elect Director Wade as Treasurer of the Board, Director McKenzie seconded that motion, unanimously carried, Director Wade was re-elected as Board Treasurer. Director Wade made a motion to re-elect Director Swanson as President of the Board, Director McKenzie seconded that motion, unanimously carried, Director Swanson was re-elected as Board President.
2. Public Comment/Scheduled Guests: None.
3. Approval of Meeting Minutes:
 - a. The minutes of May 6, 2025, were presented. Upon motion made by Director Wade, seconded by Director Swanson, unanimously carried, the May 6, 2025 minutes were approved as presented.
4. Treasurer's Reports:

Financial Report/Payment of Claims of \$33,705.99. Director Wade moved to approve payments, Director Swanson seconded, unanimously carried, the payables were ratified.
5. District Operations
 - a. Managers Report: The Board discussed amending the Personnel Manual to add a probationary period of 90 days for employees. Director McKenzie raised the question of whether that would mean health benefits for employees could not begin until after the probationary period. The Board further discussed amending the Personnel Manual to add a review period. Director McKenzie proposed having a review in November which could include employee compensation raises. The review would need to be a result of the budget that is evaluated in November. Legal counsel will follow up on these changes. Mr. Chambers informed the Board that the District has engaged a new IT consultant.
 - b. Operators Report: Mr. Chambers informed the Board the flooring in Wellhouse has been replaced and repaired. He presented the Board with photos of the flooring. The Board next discussed that Triumph Electric wired power to the ERV system and the chlorine pump at the WRF. Excell Pump is obtaining a parts list for PRV 1 for rebuild. Mr. Chambers estimates the quote will be around \$4,000, to

be discussed at the next Board meeting. Finally, the Board noted that the lift gate was removed from the District's Chevy truck to accommodate a hitch. Director Wade proposed selling the lift gate.

6. Financial Report:

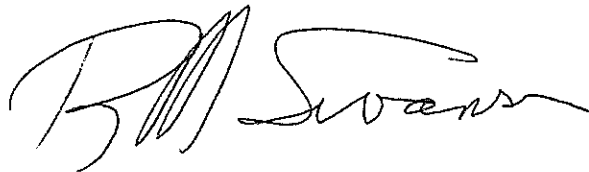
Mr. Fink presented the District's financials through the end of March 2025. Upon motion made by Director Swanson, seconded by Director McKenzie and unanimously carried, the financials were accepted as presented.

7. Attorney Report:

- a. Ms. Trecarichi provided an update on the exclusion of the property at 31545 Pike View Drive, Conifer, CO 80433, from the District. Once the District receives the final payment from the property owners, legal counsel will record the exclusion order with the County Clerk and Recorder and the property will be excluded from the District. Ms. Trecarichi also informed the Board that Director Swanson and Director Wade were re-elected as Directors and would take their oaths at the end of the meeting. The Board also discussed a vacancy on the Board and that the Board could appoint another Director if they wished. Director McKenzie requested legal counsel prepare a letter to send to District residents informing them of the vacancy.

8. Other Business: None.

9. Adjourn: There being no further business to come before the Board, and upon motion duly made, seconded and unanimously carried, the meeting was adjourned at 7:47 p.m.

A handwritten signature in black ink, appearing to read "B. Swanson". The signature is stylized with a large, looped initial "B" and a cursive "Swanson".