

Minutes
2nd December meeting, Dec. 18, 2007

The meeting was called to order at 7 p.m. Present were Directors Saltzman, Pfohl, Watts, Drennan and Morey. Mr. Swenson attended by phone.

Secretary's report:

The minutes of the Dec. 4 meeting were read. Mr. Morey moved the minutes be accepted and Mr. Watts seconded. The motion passed.

Treasurer's report:

Payables for the period Dec. 18-31, 2007 were \$20,296.94 and included check #14127 for \$2,225.95 to Dana Kepner for water meters, which the District sells to residents; check #14137 for \$1,000 to Pitney Bowes for the postage reserve account; and check#14145 for \$1,578.18 to the Urman Company for insurance.

Financial statements through the end of November indicate that District income is ahead of budget. In expense categories, wastewater is a bit over budget but everything else is under budget. The District is showing a net income of \$31,000.

Mr. Watts moved and Mrs. Saltzman seconded approval of the report. The treasurer's report was approved and bound over for audit.

Superintendent's report:

Mr. Swenson presented a report in writing, and it is included with these minutes.

Well static measurements for the fourth quarter of 2007 have been completed, and there was nothing unusual. One of the two blower motors at the wastewater plant failed and was replaced. Radionuclide analysis for wells 26-6 and 137-5 shows that gross alpha is still an issue.

Ms. Sherri Jones with RTW has been retained to assist with water and wastewater issues related to the development of Mr. Cohen's commercial property and Mr. Monaghan's residential property. The sewer main on the commercial property was videotaped on Dec. 8. It was discovered that there is 270-feet of iron pipe that should be replaced with 8-inch PVC pipe as soon as possible. Renaud gave the District an estimate of \$23,000 for the work. Mr. Swenson will meet with Ms. Jones to discuss how to best do this replacement.

Dr. Tzahi Cath, professor at the Colorado School of Mines, and his students are going to be involved in the radionuclide study. He also had ideas on ammonia removal from the wastewater.

Old Business:

Mr. Watts went to election training and learned that he cannot be the designated election official since he is up for election. Mr. Watts made a motion that Mr. Morey serve as the

election official pro tem for this election cycle. Mrs. Saltzman seconded. The motion passed.

New Business:

Since the regular Board meeting falls on Jan.1, 2008, Mr. Watts moved and Mr. Morey seconded that the meeting be held instead on Wednesday, Jan. 2. The motion passed.

The Board received a letter from attorney Dave Lindholm that his fees are being increased to \$500 per month for the retainer and an hourly rate of \$170 per hour. The Board agreed to that increase.

Mr. Pfohl moved that all three District employees receive a \$400 net year-end bonus and a 3 percent raise for 2008. Mrs. Drennan seconded. The motion passed.

The Board agreed to conduct an annual evaluation of the Superintendent, to include specific expectations regarding obtaining the C license in 2008. Mr. Pfohl and Mrs. Saltzman were appointed to conduct the 2007 review to be presented at the first February meeting in 2008. Categories in the review will include such items as credentials (licenses), knowledge of current regulations, people skills and supervision of staff. The Superintendent will be asked to do a self-evaluation of strengths and opportunities, and input will be gathered from others.

In the future, employee evaluations will be discussed at the annual budget retreat. The Board will evaluate the Superintendent, and he will evaluate other employees and share that information with the Board at the retreat.

Mr. Watts made a motion to adjourn and Mr. Pfohl seconded. The meeting was adjourned at 8:05 p.m.