

**Minutes**  
**1<sup>st</sup> December meeting, Dec. 1, 2009**

The meeting was called to order at 7 p.m. Present were Directors Drennan, Carman, Pfohl, Kleinvehn and Saltzman. Superintendent Miers also attended.

**Secretary's Report**

Mr. Pfohl moved that the meeting minutes of Nov. 17 be approved, and Mr. Kleinvehn seconded. The motion carried.

**Treasurer's Report**

Checks processed for the period Dec. 1-15, 2009 totaled \$56,295.94 and included check #15281 for \$12,977.25 to AquaWorks for radionuclide mitigation and check #15292 for \$23,800 to Southwest Water for repairs on wastewater lines.

Mr. Pfohl noted that there will be some account adjustments prior to year-end. He presented the critical operating indicators graphs and charts and noted everything was on course as of the end of November. Interest income is significantly lower than budgeted, and the District is doing a good job of controlling expenses. Capital expenditures will be close to what was budgeted. Loan principal payments are on budget.

Mrs. Saltzman moved approval of the treasurer's report, and Mrs. Drennan seconded. The motion passed.

**District Report**

A report was submitted in writing and is included with these minutes.

WWTP: We are in compliance. The repairs are completed on the collection system.

WTP: Uranium testing for the upper wells and the ammonia sites was completed for November.

PERA sent information about recommendations that will be made to the Legislature.

Russell's Way is the only property for which the District hasn't received grandfathered tap fees, and a follow-up letter has been sent.

The Board will ask Attorney Lindholm to review the fee structure to determine what is actually due to the District under our contract with Elk Run.

**Old Business**

David Green submitted an agreement to conduct the District audit at a cost of \$5,500. Mr. Pfohl moved and Mr. Carman seconded that the contract be signed. Motion carried.

Mr. Pfohl presented the 10-year financial forecast, and noted that the District doesn't need to borrow money, even though voters authorized a bond issue, if we continue to increase rates to cover operating expenses.

The Board of Directors considered and adopted budget resolutions as follows.

The 2010 budget cover letter reviews potential capital projects for the fiscal year. The District will levy 6.767 mills, which is a temporary mill levy decrease.

Mr. Pfohl moved that the board authorize the treasurer to make any corrections needed as long as it doesn't change the bottom line. Mrs. Saltzman seconded. Motion carried.

Mr. Pfohl moved adoption of Resolution #09-06 to adopt the 2010 calendar year budget of Mountain Water and Sanitation District with estimated expenditures and revenues of \$105,760.00 for the general, debt service and reserve funds. Sources are property taxes of \$77,968.00 and \$27,792.00 from other sources. Mr. Kleinvehn seconded. The motion carried.

Mr. Pfohl moved adoption of Resolution #09-07, levying the general property taxes of 6.767 mills to raise \$77,968.00 for the year 2010 to help defray costs for the 2010 budget year. Mrs. Saltzman seconded. The motion carried.

Mr. Pfohl moved approval of Resolution #09-08, which appropriates sums of money to the various funds – \$ 97,968.00 to the current operating expenditures of the general fund and \$7,792 for the debt service fund. Mrs. Drennan seconded the motion. The motion passed.

Mr. Pfohl moved approval of Resolution #09-09, adopting a 2010 budget for the enterprise fund. The estimated expenses are \$1,178,417 including \$470,125 to operating funds, \$605,000 to the capital fund, \$3,292 to debt service and \$100,000 in depreciation. Revenues are \$430,920 from operating, \$108,000 from capital, \$50,774 from the general fund and \$588,723 from unappropriated surpluses. Mr. Carman seconded. The motion carried.

Mr. Pfohl moved adoption of Resolution #09-10, which appropriates monies in the enterprise funds as follows: \$473,417 for operating funds and \$605,000 to the capital fund. Mr. Kleinvehn seconded the motion. The motion carried.

President Drennan signed the certification of tax levies to Jefferson County in the amount of 6.767 mills to raise revenue of \$77,968. Mr. Pfohl moved acceptance of the 2010 rates and fee schedules. Mr. Kleinvehn seconded. The motion passed.

### **New Business**

Mr. Pfohl will have an agenda item at the next meeting to update personnel policies to reflect the new position of operator apprentice.

Mr. Pfohl made a motion to adjourn and Mr. Carman seconded. The meeting was adjourned at 8:14 p.m.

Respectfully Submitted,

Marilyn Saltzman  
Secretary