

**Minutes**  
**1<sup>st</sup> June meeting, June 3, 2008**

The meeting was called to order at 7 p.m. Present were Directors, Drennan and Saltzman and Pfohl. Mr. Morey was excused absent. Attorney Dave Lindholm also attended.

**Secretary's Report**

Mr. Pfohl moved that the minutes of the May 20 meeting be accepted. Mrs. Drennan seconded. The motion passed.

**Treasurer's Report**

Mr. Pfohl noted that checks being processed for the period June 3-13, 2008 were for \$15,071.85. However, check #14364 was made out to the wrong company and needs to be replaced. There were no unusual expenses. Mr. Pfohl reported that the auditor has visited the District and reviewed financial information. The audit report will be presented to the Board at the next meeting. Mrs. Drennan moved and Mrs. Saltzman seconded that the treasurer's report be approved. The motion carried.

**District Report**

A report was submitted in writing and is included with these minutes.

Second test samples for uranium levels were taken at Well SA-3 and delivered to the lab.

Nicolette Mills was given the letter written to Jeffco Planning and Zoning regarding Board approval of the grading plan for Russell's Way.

The consumer confidence report needs to be sent to residents. The state has sent a template for District use. Since fluoride tests indicated that well 134-5 is below the limit, Mr. Lindholm will contact the state to see if that issue needs to be addressed in the letter.

The Colorado Department of Health and Environment has requested that the District complete the 2009 water and wastewater eligibility surveys and submit them by June 30 in case the District desires to borrow money. Mr. Lindholm recommended that the District submit the forms, and Mr. Pfohl volunteered to complete them.

Lab results from Evergreen Analytical for second quarter nitrate tests on wells 26-6 and 134-5 were provided.

Liquid Waste Management removed four truck loads from the wastewater plant on May 29.

The District currently has two petty cash accounts, and Mr. Pfohl moved that the District cancel the petty cash checking account. Mrs. Saltzman seconded. The motion carried.

Results of uranium tests taken on May 12 were provided. Wells 17-5 and SA-2 are high, and these wells haven't been used for several years. The District will not use these two

wells in the future if at all possible. The District will stay the course with current well usage and pull more samples later in June. The Board agreed to get test data every 30 days on five sources – wells SA-1, SA-3, 5-1 and 5-2 and the tank. We will continue to use 121-5 and 123-5 since they are consistently low in radionuclides.

Mr. Lindholm provided graphs on hydraulic and organic loading at the wastewater plant to DRCOG.

### **Guests**

Resident David Schuldt was in attendance to inquire about the Board vacancy.

### **Attorney's Report**

Mr. Lindholm researched ammonia levels in Bailey in regard to the Conifer LLC water pipeline project. He learned that the Bailey ammonia effluent is lower than ours. Mr. Lindholm will ask Steve Canton of GEI for a proposal on the next phase of work on the current project regarding wastewater ammonia effluent as well as potential effluent issues if the District works with Conifer LLC on the water pipeline.

Mr. Lindholm has not yet met with Mr. McMichael and his attorney regarding Conifer Water LLC.

Mr. Lindholm noted that DRCOG is concerned that the District was overcapacity for hydraulic loading for three months in 2007. However, in two of the three months the overage was very limited. The District has several years of data indicating that it was an isolated problem. A meeting will be set up with DRCOG to go over the long-term data and explain that it is an infiltration issue only, the District has always met other wastewater criteria, and we are working on a utility plan.

Mr. Monaghan of Russell's Way has submitted information regarding the service agreement and proposed articles of incorporation of the homeowners' association to Mr. Lindholm for review.

Mr. Lindholm is working on filing the Parrish exclusion petition electronically.

### **Old Business**

Personnel manual: Mrs. Drennan moved that the amended personnel manual be approved. Mr. Pfohl seconded. The motion carried.

Mrs. Saltzman moved that the District give employees a gift card for their exemplary service during the last five months when there was no superintendent. Mrs. Drennan seconded. The motion passed.

Board members and Mr. Lindholm have suggested additions and changes to Mr. Pfohl's draft utility plan. Mr. Pfohl will put together a final draft as soon as possible.

The Board will appoint a replacement Board member at the next meeting.

Mrs. Drennan will greet the new superintendent on June 9.

**New Business**

The new superintendent, Terry Meiers, will be asked to research how much it would cost to pump water from Conifer Water LLC throughout the District.

Terry will go on meter readings with Assistant Superintendent Don Staal this month.

The Board suggested that Don and Terry develop a proposal for moving meters, including the costs involved.

Terry will learn the billing system, but the District would like another backup person. Our bookkeeping firm will be asked if they could provide a backup.

The Board suggested that Launa Rae Warinner call a couple of companies to get estimates for air conditioning the office.

Mr. Pfohl made a motion to adjourn, and Mrs. Drennan seconded. The meeting was adjourned at 9:02 p.m.