

**Minutes**  
**1<sup>st</sup> May meeting, May 5, 2009**

The meeting was called to order at 7 p.m. Present were Directors Saltzman, Morey, Kleinvehn and Drennan. Mr. Pfohl was excused absent. Superintendent Miers and Attorney Lindholm also attended.

**Secretary's Report**

Mr. Morey moved that the minutes of the April 21 meeting be approved, and Mr. Kleinvehn seconded. The motion passed.

**Treasurer's Report**

Checks processed for the period May 5-15 totaled \$23,488.76. The most significant expense was check #14919 to GEI Consultants for \$6,547.90 for the ammonia study. Mr. Morey moved and Mrs. Saltzman seconded approval of the treasurer's report.

**District Report**

A report was submitted in writing and is included with these minutes.

WWTP: The District will make the flow limitation this month even though we went over 100,000 for 10 days in a row. The peak flow was 307,000. The cleaning and TV-ing process has been delayed due to weather. The District will receive a report on needed repairs when the cleaning is finished.

WTP: Duplicate samples were delivered to Hazen and Evergreen Analytical. Samples were taken at well sites, the wastewater treatment plant and the sample spots used for ammonia testing.

An updated uranium sample spreadsheet was provided to the Board.

Accountant Richard Barnes is requesting an updated version of the Quickbooks software to do District accounting. The District will do research on the cost and poll the Board.

The revised water and sewer rate sheet was enclosed for review.

Ken Pfohl developed and submitted a draft 10-year financial plan as requested by Malcolm Pirnie consultants.

A customer asked for a bill adjustment due to a problem with his water meter. The Board agreed that a letter be sent to the homeowner along with the rules and regulations stating that the meter is the homeowner's responsibility. The Board will deny the request for a refund.

### **Guests**

Sherry Jones with TetraTech came to discuss radionuclide mitigation with the Board. In 2007, the District got approval from the Planning Commission for a new building to house equipment. Mr. Lindholm asked if there was a time limit on that permit. Ms. Jones will pull out all the old reports to see where the District stood with State approvals for radionuclide mitigation prior to the CO-RADS study. TetraTech will develop a proposed contract for future work with the District.

Ron Dollar from WRT will present updated costs to the Board for the ion exchange system and removal. It is hoped the figures will be ready by the May 19 meeting. The District will also check with the other potential vendors listed in the CO-RADS study.

### **Attorney's Report**

Steve Canton with GEI Consultants has a meeting on May 12 with the staff at the Wastewater Quality Control Commission regarding the ammonia effluent. The hearing is June 8. Mr. Canton hasn't been able to set up a meeting with the permitting division yet.

Mr. Lindholm recommended the Board adopt a resolution that establishes an identity theft prevention program. According to the policy, the superintendent becomes the front line of defense and reports anything suspicious or any third party inquiries to Board. Mr. Morey moved approval of Resolution #09-02 to establish an identify theft prevention compliance program. Mrs. Drennan seconded. The resolution passed.

### **Old Business:**

Work on KVS will resume on Thursday.

The District did not receive tap fees on May 1 from Elk Run Plaza as due under the contract. The Board will send Mr. Cohen a certified letter on May 11 noting that he is delinquent and advising him that the Board will be discussing consequences at the next meeting. There will be a public hearing by the Planning Commission and Jefferson County Commissioners to separate the Kum & Go parcel from the commercial building parcel.

### **New Business:**

Superintendent Miers asked for clarification of compensatory time for the superintendent. Mrs. Saltzman will work with her to clarify the Personnel Manual. In the interim, the superintendent has permission to continue what she has been doing. Mrs. Saltzman will also work on edits to section 7.5 of the Personnel Manual regarding vehicle use.

Mr. Morey moved to adjourn and Mr. Kleinvehn seconded. The meeting was adjourned at 9:30 p.m.

Respectfully Submitted,

Marilyn Saltzman  
Secretary